

**Cathedral of the Assumption  
Parish Council Meeting  
February 15, 2018**

**Those present:** Patti Birk, Margaret Brosko, Mary Jane Choi, Albert Holmes, George Kaissieh, Don Kavanaugh, Barby Knebelkamp, Jack Lydon, Deacon Chris McDonell, Brenda McWaters, Paul Najjar, Leslie Smart, Morgan Sprigler, Angela Wiggins, Fr. Michael Wimsatt, Tom Zimmerman.

**I. Opening Prayer**

Council Chair Leslie Smart called the meeting to order, and Albert Holmes led the group in the opening prayer.

**II. Financial Report**

Written reports were distributed by Business Manager Patti Birk and Administration and Finance Chair Tom Zimmerman. Reports included:

- operating income statement through December 2017 (+\$10,599)
- offertory collections from July 17 through end of December (-\$8,471),
- a balance sheet of all parish funds through December 2017,
- a graph of offertory collections over a five year period,
- a breakdown of how funds come in (offertory, mail-in, automatic fund transfer) over a five year period.

They gave an explanation of each report and entertained questions from the membership.

In May, Patti Birk and Tom Zimmerman will come to the council meeting with the next quarterly report as well as the proposed 2018-2019 fiscal year budget.

**III. Approval of Minutes**

The minutes of the January 18, 2018 parish council meeting were approved as submitted.

**IV. Pastor's Report**

(a) Second Collections

Fr. Michael Wimsatt distributed the new procedure we have instated for annual second collections regarding how information is given about collections at Mass, on our online giving site, and in bulletin.

(b) Campaign Steering Committee

Fr. Wimsatt is part of a team of parishioners who have been doing preliminary work for our next parish capital campaign, assessing needs and researching costs. Dr. Brian Reynolds, Chancellor and Chief Administrative Officer for the Archdiocese, has also been consulted. According to Leslie Smart, he offered good insight into successful campaigns in other parishes of the diocese, as well as considerations specific to the Cathedral. In the near future, the parish council will be tasked with the capital campaign as well.

(c) Terms of Parish Council

Leslie Smart, current chair, with Fr. Wimsatt's approval and blessing, has agreed to serve a second term.

#### IV. **Committee Reports**

- (a) Formation – Mary Jane Choi submitted a detailed report of past and upcoming events surrounding RCIA, Adult Formation opportunities, Children’s Formation, Youth Group, and Catechists.
- (b) Parish Life – George Kaissieh reported on the recent annual Bereavement meeting and luncheon at which Jackie Lydon was thanked for her years of leadership, as she stepped down from that role. Jeannie Hickman was welcomed as new chair. He again thanked the Serdenis family for generously supporting the Sunday morning coffee and donuts events.
- (c) Social Concerns – Barby Knebelkamp was grateful for the ten new people who expressed an interest in Social Concerns at the Stewardship Fair. She also encouraged whoever could make it to attend Catholics at the Capitol.
- (d) Stewardship – Margaret Brosko thanked all who participated in this year’s Stewardship Fair and said our continuing goal is to close the loop on people willing to serve in ministry and those who will ensure they are actively engaged in ministry.
- (e) Worship – Paul Najjar reported that it is time for many of our Eucharistic Ministers to sign on for retraining; the majority were commissioned 5 years ago and that commission will expire at the end of this year.

#### Special Project Reports

Feed My Neighbor –Don Kavanaugh reported that twelve dancers have committed to this year’s event.

#### V. **New Business**

Leslie Smart has been asked to submit an article for the Teaching Editorials section of diocesan newspaper, *The Record*. It will appear in the March 8 edition.

#### VII. **Adjournment**

The meeting adjourned. Our next meeting will be Thursday, March 15, at 6 pm, in the Formation Room on the second floor of the parish office building.

Respectfully submitted,  
Angela Wiggins, Secretary